

---

## **Direct Representation**

Dear Customer,

HM Revenue & Customs require Samphire Cargo Limited (the declarant) to hold a written authority from you (the trader), to act on your behalf as an **'Direct Representative'** with regards to all Import and/or Export declarations we complete on your behalf or subcontract to another customs broker agent of our choice if required.

In order to satisfy this requirement, we would appreciate if you would kindly complete and return a scanned copy of the form 'Authority for a Customs Clearance Agent to act as a Direct Representative' we have attached.

The form 'Authority for a Customs Clearance Agent to act as a Direct Representative' must be printed on your company headed paper.

Please return all completed forms to [timi.nemet@samphirecargo.co.uk](mailto:timi.nemet@samphirecargo.co.uk)

**The person signing MUST be a Company Director as Samphire Cargo requires the correct authority to sign on behalf of the importer or exporter.**

Many Thanks in advance for your kind assistance. Yours  
Sincerely  
Chris Grimes  
Customs Director

For and on behalf of Samphire Cargo Ltd

### **Explanation of Direct Representation**

In case of direct representation, declarations are made by the customs representative in the name and on behalf of the represented party. In most cases, this will be the importer/exporter. In this case, the customs representative is not the declarant. From a legal point of view, the client is the declaring party and he is responsible for meeting its legal customs obligations. The customs representative's role in this case is providing professional services related to the execution of customs procedures. The customs representative is solely responsible for its acts and thus responsible for ensuring a correct customs declaration.

---

In all and any dealings with HMRC for and on behalf of the Customer and/or Owner, the company is deemed to be appointed, and acts as, Direct Representative only.

**Samphire Cargo Limited, White Cliffs House, Poulton Close, Dover, Kent, CT17 0HL, United Kingdom.**

We trade in accordance with BIFA Current Standard Trading Conditions (2021 Edition)  
Samphire Cargo Limited present Customs Declarations under Direct Representation Only.



**On Importer/Exporter Letterhead**

**Appointment of a direct Customs Agent**

I, ..... (i)

Having authority to sign on behalf of

A (name) ..... (EORI No.) ..... (ii)

Hereby appoint

B (name) ..... (EORI No.) ..... (iii)

to act on behalf of the firm named at A above in the capacity of **direct Customs agent** in accordance with Clause 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018. This authorisation is applicable to all consignments arriving or departing from the UK.

This Appointment applies with effect from the date of signature until revoked by the firm named at A above.

The entity named at A above authorises the Customs agent named at B to delegate Customs clearance to sub agents as a **direct Customs agent** of the declarant in all dealings with HMRC where circumstances necessitate.

The entity named at A authorises their representative, the Customs agent named at B, to declare goods to HMRC using

**Deferment Approval Number:** .....

**VAT Number:** .....

Note: In accordance with Clause 21 Customs Agents of the Taxation (Cross Border Trade) Act 2018, a Direct Customs agent acts in the name of and on behalf of another person. In relation to import/export declarations, the importer/exporter will be liable for any Customs debt arising from the declaration

Signed: .....

Position: .....

Dated: .....

Notes:

- (i) Name of person signing, who must have authority to sign on behalf of the importer or exporter.
- (ii) Legal name & EORI Trader Identification No. of importer or exporter.
- (iii) Legal name & EORI Trader Identification No. of representative or agent.

□